

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

NOVEMBER 30, 2016

The Regular Meeting of the Long Branch Board of Education was held in the Historic High School Auditorium, 391 Westwood Avenue, Long Branch, New Jersey.

Mrs. Widdis called the meeting to order at 7:00 P.M.

A. ROLL CALL

Mrs. Widdis - President	Mr. Grant – 7:09 P.M.	Mr. Parnell
Mr. Dangler - Vice President	Dr. Critelli	Mr. Covin
Mrs. George	Mr. Zambrano	Rev. Bennett

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools, introduced two students from the **Amerigo A. Anastasia School**, **JOSE CUEVAS VIVES** and **MAKAYLAH SAINT-GERMAIN** who saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (D – E8).

Ayes (9), Nays (0), Absent (0)

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of October 18, 2016
- Executive Session minutes of October 18, 2016
- Regular Meeting minutes of October 19, 2016

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY17 AUGUST AND FY17 SEPTEMBER TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY17 August and FY17 September Transfers as listed be approved for the months ending August 31, 2016 and September 30, 2016.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 30, 2016

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - AUGUST 31, 2016 AND SEPTEMBER 30, 2016**

That the Board approve the Board Secretary's Reports for the months ending August 31, 2016 and September 30, 2016 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - FEBRUARY 29, 2016, MARCH 31, 2016, APRIL 30, 2016, MAY 31, 2016, JUNE 30, 2016, JULY 31, 2016, AUGUST 31, 2016 AND SEPTEMBER 30, 2016**

That the Board approve the Reports of the Treasurer for the months ending February 29, 2016, March 31, 2016, April 30, 2016, May 31, 2016, June 30, 2016, July 31, 2016, August 30, 2016 and September 31, 2016 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the August 31, 2016 and September 30, 2016 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of August 31, 2016 and September 30, 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 30, 2016

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – SEPTEMBER 2 - 30, 2016, OCTOBER 5 - 31, 2016 AND NOVEMBER 1 - 30, 2016 EXCLUDING BILL DANGLER, AVERY GRANT, MICHELE CRITELLI, Ed.D, ARMAND ZAMBRANO, JIM PARNELL, DONALD COVIN, CAROLINE BENNETT AND CHRIST THE KING**

That the Board approve the September 2 - 30, 2016, October 5 - 31, 2016 and November 1 - 30, 2016 bills and claims excluding Bill Dangler, Avery Grant, Michele Critelli, Ed.D., Armand Zambrano, Jim Parnell, Donald Covin, Caroline Bennett and Christ the King (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – OCTOBER 31, 2016**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for October 31, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

8. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF OCTOBER 31, 2016**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of October 31, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of May 30, 2016)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				293	239	286	818			818
Kdg		42		106	112	110	370			370
1st	122	167	101				390			390
2nd	80	143	106				329			329
3rd	129	161	120				410			410
4th	101	172	111				384			384
5th	120	148	113				381			381
6th							0	345		345
7th							0	352		352
8th							0	347		347
9th							0		388	388
10th							0		310	310
11th							0		313	313
12th							0		324	324
MCI	19						19	7	9	35
MD							0			0
BD							0	15	27	42
LD	20	34	61				115	27	13	155
AUT	17		15				32	15	3	50
PD						31	31			31
OOD	6	3	5			2	16	11	23	50
Home Instruction							0	2		2
TOTAL	614	870	632	399	351	429	3295	1121	1410	5826

May 2015 Figures

School	AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS	Total
Totals	613	870	620	393	371	437	1115	1266	5685

F. SUPERINTENDENTS REPORT

Dr. Salvatore requested a moment of silence for Mrs. Dorothy Peterson, retired teacher; Mrs. Theodora Apostolacus, retired Director of Guidance; Ronald Mantley, retired principal and Jeffrey Genovese, brother of Peter E. Genovese III.

1. RECOGNITION OF ACHIEVEMENT

The following students were winners of the Veteran's Day Essay Contest for 2016 sponsored by the City of Long Branch. Each winner will receive a \$100 bond.

High School - VPA	-	MARIANA DOSSANTOS	-	Grade 10
Middle School - Leadership	-	JUSTIN CRUZ DEJESUS	-	Grade 6
George L. Catrambone School	-	JAVIER GUZMAN	-	Grade 3

Dr. JanetLynn Dudick, Ph.D., Jennifer Steffich, and Dr. Renee Whelan have been selected to participate in Reaching Potentials through Recommended Practices (RP²) 2016-2017 offered by the New Jersey Department of Education (NJDOE), Office of Special Education Programs (OSEP) and Division of Early Childhood (DEC), in partnership with Early Learning Technical Assistance Center (ECTA Center). RP² will provide professional development, technical assistance, and ongoing support to each selected school district in implementing, scaling-up and sustaining the DEC Recommended Practices for improving outcomes for young children with or at-risk for delays or disabilities.

2. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS - PARENTS

Yolanda Umana
Santa Martinez
Juana Lopez Garcia
Olivia Dangler
Kahala Wilson
Jussara Gomes

B) TEACHER OF THE MONTH - OCTOBER

TARIK MORRISON, 5th Grade Teacher, George L. Catrambone School, presented by Mrs. George

C) SUPPORT STAFF OF THE MONTH - OCTOBER

JAMES SWEENEY, Safe School Officer, High School, presented by Mrs. George

3. STUDENT COUNCIL LIAISON'S REPORT

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening; this is my monthly report. This month I had the amazing opportunity to visit the Amerigo A. Anastasia School. The staff has been infusing the idea of “giving back” in their lessons and it was apparent to see that everyone in the school was thrilled about the initiative. In addition, the members of the staff have continued the theme the school has held for the past few years called “Positive Power”, they have added in a new program called “Kids 4 a Cause”.

With his new program, the children in the school have been able to collaboratively work with veterans to give back as a community both locally as well as nationally. The students have been overjoyed about this experience and demonstrate their pride in participating by wearing a "Kids 4 a Cause" t-shirt and bracelet every Friday. Along with giving back, the school has been focusing on other intriguing activities such as the AAA Café that helps the special education students learn essential life skills and a policy debate teams that will be competing in Harlem soon. Additionally, an afterschool program called Genius Hour has just been introduced this year. This program lets third through fifth grade students generate questions that coincide with a presentation that they create to help them learn about their interests. It is easy to say that Amerigo A. Anastasia School, both children and staff are team oriented and excited about helping others and growing over this school year.

4. **SCHOOL PRESENTATION**

The Amerigo A. Anastasia School will make a presentation about an organization called Kids 4 A Kause. The Anastasia School is the pilot school for this wonderful group and has already been making a schoolwide effort in fundraising for a special veteran's group. This is the first of several organizations that will be helped by the entire Anastasia School community. The presentation will include a video, created by Ms. Hennelly, highlighting the rehearsals, fundraising, and the great schoolwide effort to make this project a success and a performance by the Anastasia Chorus and Dance Team. In finale, the students will present an original song written by Mrs. Zwerin for Kids 4 A Kause.

G. GENERAL ITEMS

Motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (G1 – G5).

Ayes (9), Nays (0), Absent (0)

1. **MONMOUTH UNIVERSITY POOL RENTAL**

That the Board approve/ratify the agreement with Monmouth University for the use of its pool for the Long Branch High School swim team for the 2016-2017 season at a cost not to exceed \$10,880.00 plus a \$1,000.00 security deposit.

2. **ACCEPTANCE OF THE 2016 AUDIT AND CORRECTIVE ACTION PLAN**

That the Board accept the audit as presented by David Kaplan of Wiss and Company and the Boards Corrective Action Plan for the implementation of the recommendations (APPENDIX G-1).

3. **APPROVAL TO SUBMIT THE FORM M-1 AND COMPREHENSIVE MAINTENANCE PLAN REPORT TO THE COUNTY OFFICE**

That the Board ratify the submission of the Long Branch school district Form M-1 and "Comprehensive Maintenance Plan Report" to the New Jersey Department of Education, Monmouth County office.

4. **APPROVAL TO ACCEPT NON-PUBLIC SCHOOL SECURITY PROGRAM - ENTITLEMENT NOTICES AND PROGRAM GUIDANCE FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve the acceptance of the Nonpublic School Security Program-Entitlement Notices and Program Guidance for the 2016-2017 school year as indicated below:

<u>School</u>	<u>Security</u>
Ma'or Yeshiva HS for Boys	\$1,500.00
Seashore School	<u>\$2,950.00</u>
TOTAL	\$4,450.00

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

5. **APPROVAL OF AGREEMENT WITH WILLIAM PATERSON UNIVERSITY**

That the Board approve/ratify the agreement with William Paterson University to designate the George L. Catrambone School as a Professional Development School and a member of the Professional Development School Network. The agreement will, to name a few terms, provide school faculty to work with WPU teacher education candidates; participate in the governance of the College's PDS Network and the PDS will host on -site pre-service courses for WPU teacher education candidates designed to enhance the application of academic coursework to actual teaching practices. The agreement will remain in effect from September, 2016 until June 30, 2017 at a total cost not to exceed \$10,000 which will be paid for by Title III funds.

G. GENERAL ITEMS (continued)

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (G6 – G9).
Ayes 9), Nays (0), Absent (0)

6. APPROVAL OF CONSULTING SERVICES AGREEMENT

That the Board approve/ratify the agreement with The College of New Jersey (TCNJ) through its Center for Excellence in STEM Education for consulting services designed to assist Pre-K through 12 educational institutions in delivering science, technology, engineering and mathematics instruction. The Center offers written and digital materials, including but not limited to, curricula, classroom lesson plans, presentation materials and educational kits that facilitates the delivery of STEM instructions. The agreement will be in effect from December, 2016 through June, 2017 at a cost not to exceed \$6,700.00 which will be paid for by Title II funds.

7. APPROVAL OF AGREEMENT WITH WELLSRING CENTER FOR PREVENTION

That the Board approve the agreement with Wellspring Center for Prevention for programming and services for students. The goal of the program is to prevent substance abuse and anti-social behavior in elementary school children in the 3rd grade. Programs will be implemented for early elementary youth and their parents/guardians which will increase social, self-management and resistance skills in addition to family management skills. The agreement will be in effect from January 1, 2017 to December 31, 2017 and will be paid through Monmouth County Department of Human Services Division of Mental Health & Addiction Services, 2017 State Grant Funds. There is no cost to the district.

8. APPROVAL OF PARTICIPATION AGREEMENT WITH ESCNJ AND NJASBO

That the Board approve the agreement to participate in the Alliance for Competitive Telecommunications with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System and the New Jersey Association of School Business Officials (NJASBO). The services provided under this agreement may provide dial tone/local calls, regional toll calls, long distance toll calls and voice over internet protocol. The program also includes wide area network connections, internet access and hosted phone and fax services.

9. APPROVAL TO ACCEPT 2016 NJAHPERD MINI GRANT

That the Board accept the New Jersey Association for Health, Physical Education, Recreation and Dance 2016 mini grant awarded to the Long Branch High School for Ms. Danielle Thomas' proposal Smart Move in the amount of \$999.95.

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (G10 – G15).

Ayes (9), Nays (0), Absent (0)

10. APPROVAL TO FILE FY2016 NCLB CARRYOVER

That the Board approve the filing of the FY2016 No Child Left Behind Act grant carry-over application in the amount of \$367,892. The breakdown is as follows:

TITLE I Part A	\$ 54,195
TITLE II Part A	\$188,423
TITLE III	\$104,825
TITLE III Imm.	\$ 20,449

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

11. APPROVAL TO ACCEPT FY2017 PERKINS GRANT

That the Board approve the acceptance of the FY2017 Perkins grant in the amount of \$40,316.

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

12. APPROVAL OF TRANSPORTATION SERVICES WITH ESSEX REGIONAL EDUCATIONAL SERVICE COMMISSION

That the Board approve transportation to/from YCS Grace Hall, Newark, New Jersey for one Middle School student (ID# 010039009) residing in a group home. Transportation will be provided from October 20, 2016 to June 15, 2017 at a per diem cost of \$197.80 for 149 days at a total not to exceed \$29,472.20.

13. APPROVAL OF TRANSPORTATION JOINTURE WITH MOESC

That the Board approve transportation routes with Monmouth-Ocean Educational Services Commission for the 2016-2017 school year as follows:

Special Ed/Vocational/Homeless	\$ 870,877.40
Non Public	\$ 216,946.27
ESC Management fees (5%)	<u>\$ 54,391.18</u>
	\$1,142,214.85

G. GENERAL ITEMS (continued)

14. APPROVAL OF TRANSPORTATION JOINTURE WITH EATONTOWN BOARD OF EDUCATION

That the Board approve the transportation jointure with the Eatontown Board of Education for a tuition in student, to/from the Audrey W. Clark School, Alternative program at a cost of \$20.16 per diem for a possible 130 days paid for by the Eatontown Board of Education.

15. APPROVAL OF PROFESSIONAL DEVELOPMENT AGREEMENT

That the Board approve the agreement with Kristin Gristina, LLC to provide professional development in small group differentiated reading instruction to support Middle School and High School teachers of English language learners. The training will be conducted on December 6, 2016, January 17 and 24, 2017, February 13 and 21, 2017 and April 4, 2017 at a cost not to exceed \$4,800.

Motion was made by Mrs. George, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (G16 – H1).
Ayes (9), Nays (0), Absent (0)

16. APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2016/2017 SCHOOL YEAR (APPENDIX G-2)

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

WHEREAS, said drills must be recorded and documented in the Board of Education minutes,

NOW THEREFORE BE IT RESOLVED, that said drills were performed and documented as per **APPENDIX G-2** and will be made a part of the permanent minutes upon Board approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 30, 2016

G. GENERAL ITEMS (continued)

17. APPROVAL TO FILE THE NEW JERSEY DEPARTMENT OF AGRICULTURE'S JETS PLAY 60 "EAT RIGHT, MOVE MORE" PROGRAM APPLICATION

That the Board approve the filing of the Jets Play 60 "Eat Right, Move More" Program application on behalf of the Amerigo A. Anastasia School in the amount of up to \$15,000.

That the Board authorize **Roberta Freeman, Chief Academic Officer**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

18. APPROVAL TO SUBMIT FY2018 PRE-SCHOOL BUDGET

That the Board approve the submission of the FY2018 Pre-School budget to the New Jersey Department of Education.

19. APPROVAL OF BOND REFERENDUM RESOLUTION

That the Board approve the Resolution authorizing the sale of bonds in the amount of \$6,940,000 for the completion of renovations to the Historic High School - **APPENDIX G-3**.

20. APPROVAL OF MEDICAL INSURANCE STOP LOSS CARRIER

That the Board approve the renewal of the current stop loss carrier, HCC Life Insurance Company, at an amount not to exceed \$480,201, which represents a reduction of \$75,144 from last year.

21. GIFTS TO SCHOOLS

That the Board accept the following gifts to schools indicated:

Donated by:

New Jersey Natural Gas	\$ 300.00 in School Supplies
United Way of Monmouth County	\$ 200.00 in School Supplies
LBSEA	\$ 100.00 Monetary Donation
Junior Achievement of NJ	\$1,010.00 for transportation costs for the African American Culture Club

H. PERSONNEL ACTION - (*pending fingerprints)

1. RESOLUTION - EMPLOYEE SUSPENSIONS WITH PAY

That the Board approve the Resolution to suspend Larry Morris and Howard Coleman as listed on **APPENDIX H-1, APPENDIX H-2**.

H. PERSONNEL ACTION - (continued)

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H2 – H6).

Ayes (8), Nays (0), Abstain (1) Rev. Bennett, Absent (0)

2. APPOINTMENT OF CERTIFIED STAFF:

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements: a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

BRIDGET O'NEILL*

English Teacher
High School
BA, Step 2
\$52,736

Certification: Teacher of English

Education: Jersey City University

Replaces: J. Williams, resigned

(Acct#:15-140-100-101-000-01-00)(UPC#: 0933-01-ENGLS-TEACHR)

Effective: Pending fingerprint approval

3. RETIREMENTS

That the Board accept with regret and best wishes the retirement of the following individuals:

ROSALY BORRERO, SR., High School custodian, effective February 1, 2017. Mr. Borrero has a total of 26 years of service.

PETER BUCHANAN, High School custodian, effective January 1, 2017. Mr. Buchanan has a total of 18 years of service.

4. RESIGNATION - STIPEND POSITION

That the Board accept the resignation of the following individuals:

LINDA BENNETT, 21st Century Community Learning Afterschool Program teacher, effective October 26, 2016.

ROSALY BORRERO, SR., High School night crew chief, effective February 1, 2017.

ANGELINE FLORES, Audrey W. Clark School Lead to Succeed tutor, effective November 1, 2016.

BRENDA ITZOL, 21st Century Community Learning Afterschool Program teacher, effective October 30, 2016.

JESSICA RODRIGUEZ, 21st Century Community Learning Afterschool Program teacher, effective October 30, 2016.

ROBERT STOUT, 21st Century Community Learning Afterschool Program teacher, effective November 7, 2016.

NOEMIA VIDAZINHA, 21st Century Community Learning Afterschool Program teacher, effective October 26, 2016.

KARAN DEGRAW, 21st Century Community Learning Afterschool Program teacher, effective November 23, 2016.

H. **PERSONNEL ACTION - (continued)**

5. **RESIGNATION - CONTRACTUAL POSITION**

That the Board accept the resignation of the following individuals:

ENYE CARTER-NEVILLE, 21st Century Community Learning Center project director, effective November 30, 2016, or sooner if a suitable replacement is found.

BRIAN ROONEY, High School teacher, effective November 18, 2016.

JACLYN WILLIAMS, High School teacher, effective December 11, 2016, or sooner if a suitable replacement is found.

REBECCA FRANKOSKI, High School teacher, effective November 25, 2016.

MICHAEL MARTIN, Treasurer of School Monies, effective November 30, 2016.

6. **APPOINTMENT OF TREASURER AND APPROVAL OF SIGNER FOR SCHOOL WARRANT AND PAYROLL ACCOUNTS**

That the Board approve the appointment of Ron Mehlhorn as the Treasurer of School Monies at an annual salary of \$9,800, pro-rated, and further as a signer for the school warrant and payroll accounts effective December 1, 2016.

Motion was made by Dr. Critelli, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H7 – H13).

Ayes (7), Nays (0), Abstain (2) Mr. Zambrano and Mr. Parnell, Absent (0)

7. **APPOINTMENT OF CUSTODIANS**

That the Board approve the employment of the following named individuals as custodians for the 2016-2017 school year.

JESUS GALARZA*, High School, at a salary of \$33,871, step 1, effective: 1/3/17 (Acct#:11-000-262-100-000-01-00)(UPC#:1007-01-OFB&G-CUST10).

DANE MARTIN*, George L. Catrambone School, at a salary of \$33,871, step 1, effective: 2/1/17 (Acct#:11-000-262-100-000-09-00)(UPC#:0620-09-OFB&G-CUST12).

8. **APPOINTMENT OF INSTRUCTIONAL ASSISTANT**

That the Board approve the employment of the following named individual as an Instructional Assistant for the 2016-2017 school year:

ENYE CARTER-NEVILLE, Lenna W. Conrow School, at a salary of \$19,997, effective December 1, 2016 (Acct#: 20-218-100-106-000-08-00) (UPC#: 1229-08-PRESC-PARAPF).

9. **STAFF TRANSFER FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the staff transfer as listed:

BETH GREGORY, from Lenna W. Conrow School teacher to Amerigo A. Anastasia School teacher.

ALFRED BURRELL, from George L. Catrambone School custodian to High School Custodian.

H. **PERSONNEL ACTION - (continued)**

10. **COACHING/ATHLETIC STIPEND POSITIONS – WINTER 2017**

That the Board approve/ratify the following coaching/athletic stipend appointments:

Cheerleading

Middle School Asst. Coach	Jessica Alonzo	Step 6	\$2,395.00
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HS/MS Athletic Event Workers

per athletic event fee schedule

Anissa Berry, Mary Boyce, Bruce Clay, Blair Kiss,
Veronica Billy, Margaret Johnson, Nancy Jones,
Peter Spina, Nancy O'Toole, Angela Olivadoti,
Gloria Pizarro, James Reilly, Twana Richardson, Kevin Schaubert

11. **STIPEND APPOINTMENT – 2016-2017 School Year**

That the Board approve/ratify the following stipend appointment:

6th Period

Raleigh Woodruff	\$4,500.00
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12. **ANNUAL STIPEND POSITIONS – 2016-2017 School Year**

That the Board approve/ratify the following stipend appointments:

DISTRICT

Black Seal Boiler License

\$550.00

Joe Lebron

Equipment Operators

\$25.00/hr.

Cesare Iengo, Kristopher Parker, Robert Stout,
Jack Stovall, Nicholas Tranchina

New Hope Tutorial Program

Teacher	Brenda Itzol	\$24.21/hr
Student Tutor	Sharee Lambert	\$ 8.24/hr

HIGH SCHOOL

Crew Chief, nights

Alfred Burrell	\$1,450.00*
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*(prorated Feb. 1-June 30, 2017)

National Honor Society advisors

Jenna Camacho, Erin Lamberson	\$668.50 each
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Westwood Players Asst/Stage Mgr. (fall)

Anton DeLuca	\$25.00/hr (max. 25 hrs)
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GREGORY SCHOOL

Lunchroom Monitor

Elvia Franco	\$21.36/session
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H. **PERSONNEL ACTION - (continued)**

13. **ATHLETIC EXTRA-CURRICULAR STIPEND POSITIONS - 2016-2017 School Year**
That the Board approve/ratify the following athletic extra-curricular stipend appointments:

ELEMENTARY MINI-CAMP ADVISORS

\$1,100.00/season

<u>Cheerleading/Dance (AAA)</u>	Brenda Itzol, Jessica Rodriguez
<u>Track (GRE)</u>	Suraya Kornegay, Jack Stovall
<u>Wrestling (MS)</u>	Douglas Cornell
<u>Baseball (GRE)</u>	Jeremy Martin, James Reilly
<u>Softball (AAA)</u>	Laura Bland, Samantha Gallo
<u>Field Hockey (MOR)</u>	Gina Zinski, Elisa Perez
<u>Soccer, Boys (MOR)</u>	Brian Howell, Gina Vodola
<u>Soccer, Girls (AAA)</u>	Katherine Gooch, Jessica Wegelin
<u>Volleyball, Boys (GRE)</u>	Brenda Itzol, Richard Ricigliano
<u>Volleyball, Girls (GRE)</u>	Edna Newman, Cari Rock
<u>Basketball, Boys (GRE)</u>	Tarik Morrison, Joseph Whalen
<u>Basketball, Girls (AAA)</u>	Katherine Gooch, Elisa Perez

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (H14 – H15).

Ayes (9), Nays (0), Absent (0)

14. **FUNDED PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**
That the Board approve/ratify the following funded stipend appointments:

21st Century Community Learning Center Afterschool Program

Security

Enye Carter-Neville \$15.00/hr.

Administrative Support/Secretary

Molly Guzman \$20.29/hr.

BEFORE/AFTER SCHOOL PROGRAMS

\$24.21/hr.

GEORGE L. CATRAMBONE SCHOOL

Readers Theater, K-3

Maria Maisto, Maria Manzo

H. **PERSONNEL ACTION - (continued)**

14. **FUNDED PART-TIME AND STIPEND POSTIONS - 2016-2017 SCHOOL YEAR (continued)**

Title I English/Language Arts/Math

Kelli Napolitano

GREGORY SCHOOL

Title I Mathematics, Gr. 3

Erica Krumich

Title 1 English/Language Arts, Gr. 3

Michelle Esten, Cari Rock

Title 1 English/Language Arts, Gr. 1-2

Erica Krumich, Christina Marra, Caitlyn Mielcarek

Enrichment

Michelle Esten, Michael McLaughlin, Cari Rock

LitPE

Jolie DellaValle, Gregory Penta

15. **APPROVAL OF LBFT MEMORANDUM OF AGREEMENT AND SALARY GUIDES FOR JULY 1, 2016 THROUGH JUNE 30, 2017**

That the Board approve/ratify the Long Branch Federation of Teachers Memorandum of Agreement and Salary Guides for July 1, 2016 through June 30, 2017 (which will be labeled **APPENDIX H-3** and made part of the permanent minutes upon Board approval).

Motion was made by Dr. Critelli, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (H16 – H24).

Ayes (8), Absent (0), Abstain (1) Mrs. George, Absent (0)

16. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Dorothy Westhead

Leigh Steinberg

Todd Golub

John Rogers

Carmen Peterson

William George

17. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

Dorothy Westhead

Jaime Reilly

Ursula McGuire*

Renee Moore

Bianca Loiseau*

Dominique Quaglia*

18. **SUBSTITUTE SECRETARY**

That the Board approve the following substitute secretaries:

Ursula McGuire*

Maria Serrao

H. **PERSONNEL ACTION - (continued)**

19. **SUBSTITUTE CUSTODIAN**

That the Board approve the following substitute custodians:

Rickey Boston

Ricky Hutchinson*

Brenda Williams*

20. **SUBSTITUTE CORRIDOR AIDE**

That the Board approve the following substitute corridor aide:

Vito Marra

Ursula McGuire*

21. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on –
APPENDIX H-4.

22. **CHANGE OF TRAINING LEVEL**

That the Board approve a change in training level for the following individual effective
December 1, 2016.

TANISHA ALLBRIGHT, Lenna W. Conrow School teacher, to move from BA +30 to MA on
teacher's salary guide.

TRACEY CISTARO, Morris Avenue School teacher, to move from MA to MA +30 on
teacher's salary guide.

ELIZABETH KAEI, George L. Catrambone School teacher, to move from BA to MA
on teacher's salary guide.

BENITA HOLT, Middle School teacher, to move from MA to MA +30 on teacher's salary
Guide.

23. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached
list at the conferences indicated - **APPENDIX H-5.**

24. **APPROVAL TO CHARGE SALARIES TO FEDERAL GRANTS FOR FY2017**

That the Board approve/ratify the following individuals and their respective allocation of
federal salaries to be charged to the federal grant for FY2017 as listed:

<u>Name</u>	<u>Grant</u>	<u>Amount</u>
Kelly Disler	IDEA Preschool	\$34,587.00

Motion was made by Mr. Covin, seconded by Dr. Critelli and carried by roll call vote that the
Board approve the following item (H25).

Ayes (9), Nays (0), Absent (0)

25. **APPROVAL OF ANNUAL STIPEND**

That the Board approve a stipend for Gary Vecchione in the amount of \$10,000 for
annual seasonal winter operations.

H. PERSONNEL ACTION - (continued)

Motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (H26 – I6).

Ayes (8), Nays (0), Abstain (1) Mrs. George, Absent (0)

26. APPROVAL TO RATIFY COACHES SALARY GUIDE

That the Board ratify the approval of the coaching salary guides effective November 1, 2016 as listed on **APPENDIX H-6**.

27. POLICY COMMITTEE MEETING – SECOND AND FINAL READING

The following items were agreed upon by the consensus of the Governance Committee and are recommended to the full Board for approval: Chairperson: Mary L. George

Update of Policy #0167 -	Public Participation in Board Meetings
Update of Policy #0168 -	Recording Board Meetings
Update of Policy #2422 -	Health and Physical Education
Update of Policy #2425 -	Physical Education
Update of Policy #5111 -	Eligibility of Resident/Nonresident Students
Update of Policy #5310 -	Health Services
Update of Policy #5330.01 -	Administration of Medical Marijuana
Update of Policy #8462 -	Reporting Potentially Missing or Abused Children
Update of Policy #8550 -	Outstanding Food Service Charges
Update of Regulation #2431.2 -	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

I. STUDENT ACTION

1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

That the Board approve the monthly report as required by statute - **APPENDIX I-1**.

2. FIELD TRIP APPROVALS

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3**.

4. RECOMMENDATION FOR STUDENT PLACEMENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR

That the Board approve the following students for placement and transportation for the 2016-2017 school year.

PROJECT ENTERPRISE, LLC. SOCIAL SKILLS **JACKSON, NEW JERSEY**

Tuition: \$58.00/Day

Transportation

Effective Dates: 9/12/2016 to 6/30/2017

ID#: 5291466536, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **RECOMMENDATION FOR STUDENT PLACEMENT OUT OF DISTRICT AND
TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR (continued)**

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$52,120.64/Student

Transportation

*Extraordinary Services: \$23,562.00/Student

Effective Dates: 9/6/2016 to 6/22/2017

ID#: 6909076005, classified as Eligible for Special Education and Related Services

**CHILDREN'S CENTER OF MONMOUTH
NEPTUNE, NEW JERSEY**

Tuition: \$45,857.76/Student

Transportation

*Extraordinary Services: \$24,960.00/Student

Effective Dates: 10/11/2016 to 6/16/2017

ID#: 6030726074, classified as Eligible for Special Education and Related Services

**LEGACY TREATMENT SERVICES AND MARY A. DOBBIN'S SCHOOL
MOUNT HOLLY, NEW JERSEY**

Tuition: \$262.82/Day

Transportation

Effective Dates: 10/4/2016 to 6/30/2017

ID#: 1468743304, classified as Eligible for Special Education and Related Services

**MOESC-BEST ACADEMY
TINTON FALLS, NEW JERSEY**

Tuition: \$43,860.00 /Student

Transportation

Effective Dates: 10/1/2016-6/30/2017

ID# 3801365586, classified as Eligible for Special Education and Related Services

**SCHROTH SCHOOL (LADACIN)
WANAMASSA, NEW JERSEY**

Tuition: \$52,725.00/Student

Transportation

*Extraordinary Services: \$17,304.90/Student

Effective Dates: 9/7/2016 to 6/21/2017

ID# 3589324665, classified as Eligible for Special Education and Related Services

5. **PUPIL PERSONNEL SERVICES CONSULTANTS - 2016-2017**

That the Board approve the Pupil Personnel Services Consultant for the 2016-2017 school year:

Summit Speech School

\$150.00/session

Essex Regional Educational Services Commission

\$43.30/hr.

I. **STUDENT ACTION (continued)**

6. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

October 19, 2016

COACHING/ATHLETIC STIPENDS - WINTER, 2017

High School - Freshman Boys Basketball Coach should have read Freshman Head Coach Boys Basketball. Freshman Cheerleading should have read Freshman Head Coach Cheerleading.

September 28, 2016

APPOINTMENT OF CERTIFIED STAFF

Rebecca Schwartz, Teacher, Anastasia School, MA Step 1, \$54,536. This should have read Lenna W. Conrow School.

LEAVE OF ABSENCE

SARA ORTIZ, Morris Avenue School instructional assistant from October 5, 2016 to November 18, 2016, should have read from November 9, 2016 to January 9, 2017.

STAFF TRANSFERS FOR THE 2016-2017 SCHOOL YEAR

Michelle Velasquez, from Amerigo A. Anastasia School instructional assistant to Audrey W. Clark School instructional assistant. She should not have been listed for transfer. She will remain at the Amerigo A. Anastasia School.

August 24, 2016

RECOMMENDATION FOR STUDENT PLACEMENT OUT OF DISTRICT AND TRANSPORTATION FOR THE 2016-2017 SCHOOL YEAR

That the Board approve the following recommended students for placement and transportation the 2016-2017 school year; Coastal Learning Center/South - Howell, New Jersey - Tuition: \$52,102.64/Student. This should have read \$52,120.64/Student.

April 27, 2016

TRANSPORTATION RENEWALS - 2016 - 2017 SCHOOL YEAR

Contractor - Jay's - In District Routes -

JMFECLC - J1, J2, J3, J4, J6 - Renewal #2 - \$128,782.80. This should have read - \$128,660.40

Lenna W. Conrow School Preschool - L1, L2, L3, L4, L6, L7 - Renewal #2 - \$153,732.60. This should have read - \$153,585.00.

Morris Avenue Preschool - M1, M2, M3, M4, M5, M6, M7 - Renewal #2 - \$178,772.40. This should have read - \$178,601.40.

Amerigo A. Anastasia School - A1, A2, A3, A4 - Renewal #2 - \$97,596.00. This should have read - \$97,495.20.

6. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

April 27, 2016 (continued)

TRANSPORTATION RENEWALS - 2016 - 2017 SCHOOL YEAR (continued)

Gregory School - Y1, Y2, Y3, Y4 - Renewal #2 - \$99,522.00. This should have read - \$99,421.20.

George L. Catrambone School - G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13 - Renewal #2 - \$334,432.80. This should have read - \$334,105.20.

High School Regular Rt. - LBHS - Renewal #2 - \$22,379.40. This should have read - \$22,356.00

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Mrs. Widdis wished everyone a happy and healthy New Year.

K. **ADJOURNMENT – 7:50 P.M.**

There being no further discussion, motion was made by Mr. Dangler, seconded by Mr. Parnell and carried by roll call vote that the Board adjourn the meeting at 7:50 P.M.
Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

CORRECTIVE ACTION PLAN

NAME OF SCHOOL DISTRICT: LONG BRANCH **COUNTY:** MONMOUTH

TYPE OF AUDIT: ANNUAL

DATE OF BOARD MEETING: November 30, 2016

CONTACT PERSON: PETER E. GENOVESE III, RSBO, QPA

TELEPHONE NUMBER: 732.571.2868, Ext. 40100

Page 1 of 1

Findings	Correction Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
1. The district's operating account bank reconciliations for the months of March, 2016 through June, 2016 were not completed until November, 2016	11/30/16	The district has taken steps to ensure that bank reconciliations for all accounts are completed on a timely basis.	Peter E. Genovese, III, RSBO, QPA School Business Administrator/Board Secretary	11/30/16
2. When making expenditures of funds that are federally funded, the District did not provide evidence of competitively contracting for the provision of goods and services in accordance with 2CFR 200.317 which sets forth more restrictive procurement standards than the Public School Contracts Law 18A:18A;et seq.	11/30/16	The Business Administrator will ensure that we comply with federal procurement requirements.	Peter E. Genovese, III, RSBO, QPA School Business Administrator/Board Secretary	11/30/16

11/30/16
DATE

CHIEF SCHOOL ADMINISTRATOR

11/30/16
**SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

11/30/16
DATE

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 18, 2016

Time of day the drill was conducted: 8:20-8:40 a.m.

School Name: Joseph M. Ferraina Early Childhood Learning Center

Location of the Emergency Evacuation Drill: 80 Avenel Blvd, Side of School Building

Route Number(s): J1, J3

Name of the school principal/person(s) overseeing the drill: Ryan Munson

Other information relative to the emergency evacuation drill:

Kindergarten students

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 18, 2016

Time of day the drill was conducted: 9:30-10:00 a.m.

School Name: Joseph M. Ferraina Early Childhood Learning Center

Location of the Emergency Evacuation Drill: 80 Avenel Blvd, Side of School Building

Route Number(s): J2, J4, J5

Name of the school principal/person(s) overseeing the drill: Ryan Munson

Other information relative to the emergency evacuation drill:

Preschool students

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 18, 2016

Time of day the drill was conducted: 9:30 a.m.

School Name: Lenna W. Conrow

Location of the Emergency Evacuation Drill: 335 Long Branch Ave, Avenel Blvd entrance

Route Number(s): L1, L2, L3, L4, L5, L6

Name of the school principal/person(s) overseeing the drill: Bonita Potter-Brown

Other information relative to the emergency evacuation drill:

8:45 a.m.- Kindergarten students & 9:45 a.m.- Preschool students

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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(b). The school bus driver and bus aide shall participate in the emergency exit drills.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 14, 2016

Time of day the drill was conducted: 9:45AM

School Name: Morris Avenue (Satellite Location @ Holy Trinity)

Location of the Emergency Evacuation Drill: 375 Exchange Place Long Branch , New Jersey

Route Number(s): 540/HT 1, 540/HT2

Name of the school principal/person(s) overseeing the drill: Dr. Becker

Other information relative to the emergency evacuation drill:

One bus was used for the 5 classes- 2 separate loads

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 18, 2016

Time of day the drill was conducted: 8:50-9:20 a.m.

School Name: Morris Avenue

Location of the Emergency Evacuation Drill: 318 Morris Ave, Bus Arrival Area

Route Number(s): M1, M3 (Kindergarten) M2, M4, M5, M6 (Pre-K)

Name of the school principal/person(s) overseeing the drill: Columbia DelPizzo, Mary Alice Kurdyla

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 17, 2016

Time of day the drill was conducted: 7:20-7:30 a.m.

School Name: Amerigo A. Anastasia

Location of the Emergency Evacuation Drill: 92 Seventh Ave, A.M. Bus Arrival Area

Route Number(s): SANA1, SANA2

Name of the school principal/person(s) overseeing the drill: Pauline Cieri

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, October 20, 2016

Time of day the drill was conducted: 9:30-10:10 a.m.

School Name: Amerigo A. Anastasia

Location of the Emergency Evacuation Drill: 92 Seventh Avenue, Front of School Building

Route Number(s): A1, A2, A3, A4

Name of the school principal/person(s) overseeing the drill: Ms. Merckx, Ms. Sweet

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 20, 2016

Time of day the drill was conducted: 7:30 a.m.

School Name: George L. Catrambone

Location of the Emergency Evacuation Drill: 240 Park Ave, Front of School Building

Route Number(s): G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13, G14, G15

Name of the school principal/person(s) overseeing the drill: Tonianne Lisanti, Christopher Volpe

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 17, 2016

Time of day the drill was conducted: 7:20-7:40 a.m.

School Name: Gregory

Location of the Emergency Evacuation Drill: 201 Monmouth Ave, Back parking lot bus arrival lane

Route Number(s): SGRE1, SGRE2

Name of the school principal/person(s) overseeing the drill: Nikolas Greenwood

Other information relative to the emergency evacuation drill:

Everything went well

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 26, 2016

Time of day the drill was conducted: 10:00-11:00 a.m.

School Name: Gregory

Location of the Emergency Evacuation Drill: 201 Monmouth Ave, Front of School Building

Route Number(s): Y1, Y2, Y3, Y4

Name of the school principal/person(s) overseeing the drill: Nikolas Greenwood

Other information relative to the emergency evacuation drill:

Everything went well.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 18, 2016

Time of day the drill was conducted: 9:30 a.m.

School Name: Audrey W. Clark (Alternative Academy)

Location of the Emergency Evacuation Drill: 192 Garfield Ave, Front of School Building

Route Number(s): ELEM-ALT, MS-ALT

Name of the school principal/person(s) overseeing the drill: Kristine Villano

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 19, 2016

Time of day the drill was conducted: 9:30 a.m.

School Name: Audrey W. Clark (Alternative Academy)

Location of the Emergency Evacuation Drill: 192 Garfield Avenue, Front of School Building

Route Number(s): HS-ALT

Name of the school principal/person(s) overseeing the drill: Kristine Villano

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 19, 2016

Time of day the drill was conducted: 7:30 a.m.

School Name: Long Branch Middle School

Location of the Emergency Evacuation Drill: 350 Indiana Ave, 6th Grade Entrance

Route Number(s): LBMS, SMS1, SMS2

Name of the school principal/person(s) overseeing the drill: Carlos Vega

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 18, 2016

Time of day the drill was conducted: 6:45 a.m.

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: 404 Indiana Ave, Leadership Entrance

Route Number(s): LBHS

Name of the school principal/person(s) overseeing the drill: James Sweeney

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 19, 2016

Time of day the drill was conducted: 6:45 a.m.

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: 404 Indiana Ave, Leadership Entrance

Route Number(s): SHS1, SHS2

Name of the school principal/person(s) overseeing the drill: James Sweeney

Other information relative to the emergency evacuation drill:

**RESOLUTION DETERMINING THE FORM AND OTHER
DETAILS OF \$6,940,000 SCHOOL BONDS OF THE BOARD
OF EDUCATION OF THE CITY OF LONG BRANCH IN
THE COUNTY OF MONMOUTH, NEW JERSEY AND
PROVIDING FOR THEIR SALE.**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CITY OF LONG
BRANCH IN THE COUNTY OF MONMOUTH, NEW JERSEY AS FOLLOWS:

Section 1. The \$6,940,000 bonds of The Board of Education of the City of Long Branch in the County of Monmouth (the “Board of Education”) authorized by virtue of the proposal adopted by the Board of Education on September 28, 2016 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on November 8, 2016 to finance the School Facilities Project authorized therein pursuant to Title 18A, Education, of the New Jersey Statutes shall be issued as a single issue of School

Bonds in the amount of \$6,940,000 (the "Bonds"). The Bonds shall mature in the principal amounts on January 15 in each of the years as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2018	\$275,000	2026	\$490,000
2019	\$385,000	2027	\$505,000
2020	\$400,000	2028	\$525,000
2021	\$410,000	2029	\$545,000
2022	\$425,000	2030	\$550,000
2023	\$440,000	2031	\$550,000
2024	\$455,000	2032	\$510,000
2025	\$475,000		

The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be fifteen in number, with one certificate being issued for each year of maturity and shall be numbered R-1 to R-15, inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq. (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003.)

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases may be made in

the principal amount of any multiple of \$1,000 (with a minimum purchase of \$5,000 required) through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the fifteenth day of January and July in each year until maturity or earlier redemption, commencing on July 15, 2018, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the Securities Depository by the Board of Education or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding January 1 and July 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the President of the Board of Education under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Secretary of the Board of Education. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Interest Payment Dates:	Each January 15 and July 15 until maturity or earlier redemption, commencing on July 15, 2018

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Board to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

**SAMPLE BOND FORM FOR INFORMATION ONLY-
DO NOT COMPLETE OR SIGN**

REGISTERED
NUMBER R-____

REGISTERED
\$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY

THE BOARD OF EDUCATION OF
THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

SCHOOL BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
___/___/2017	01/15/20__	_____%	_____

THE BOARD OF EDUCATION OF THE CITY OF LONG BRANCH IN THE COUNTY OF MONMOUTH, New Jersey (the "Board of Education") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of _____ DOLLARS (\$_____), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the fifteenth day of January and July in each year until maturity or earlier redemption, commencing on July 15, 2018. Interest on this bond will be paid to the Securities Depository by the Board of Education or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the January 1 and July 1 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Board of Education, will be paid to the Securities Depository by the Board of Education and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to January 15, 2027 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after January 15, 2027 are redeemable at the option of the Board in whole or in part on any date on or after January 15,

2026 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board or a duly appointed Bond Registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds and is issued pursuant to Title 18A, Education, of the New Jersey Statutes and a proposal adopted by the Board of Education on September 28, 2016 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on November 8, 2016. Payment of this obligation is secured under the provisions of the New Jersey School Bond Reserve Act, N.J.S.A. 18A:56-17 et seq., (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003), in accordance with which an amount equal to 1% of the aggregate outstanding bonded indebtedness (but not to exceed the moneys available in the fund) of New Jersey counties, municipalities and school districts for school purposes as of September 15 of each year, is held within the State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payments of principal and interest due on such bonds in the event of the inability of the issuer to make payment.

The full faith and credit of the Board of Education are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Board of Education, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, THE BOARD OF EDUCATION OF THE CITY OF LONG BRANCH IN THE COUNTY OF MONMOUTH, New Jersey has caused this bond to be executed in its name by the manual or facsimile signature of its President, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Secretary, and this bond to be dated the Dated Date as specified above.

[SEAL]

THE BOARD OF EDUCATION OF THE
CITY OF LONG BRANCH IN THE
COUNTY OF MONMOUTH

ATTEST:

By: _____ (Facsimile)
President

By: _____
Secretary

[END OF SAMPLE BOND FORM]

Section 4. The Bonds shall be sold on January 11, 2017 via the “PARITY Electronic Bid System” (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the “Full Notice of Sale”). The Full Notice of Sale shall be posted in full on MuniHub and in The Bond Buyer Online. The Business Administrator/Board Secretary is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the “Short Notice of Sale”) and the Summary Notice of Sale authorized below and set forth in Exhibit C (the “Summary Notice of Sale”). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The full Notice of Sale shall be substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B, and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY. The Short Notice of Sale shall be

published in the Board's local paper and the Summary Notice of Sale shall be published in the Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, and in The Bond Buyer Online.

Section 5. The Board of Education hereby designates the Business Administrator/Board Secretary as the officer to sell and to award the Bonds and to act on behalf of the Board in accordance with the Notices of Sale authorized herein, and the Business Administrator/Board Secretary shall report in writing the results of the sale to this Board of Education as required by law.

Section 6. The Bonds shall have printed thereon a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC ("Bond Counsel") complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the "Financial Advisor") or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Board of Education to those financial institutions that customarily submit bids for such Bonds. The Financial Advisor and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the President of the Board of Education is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Board of Education by the Business Administrator/Board Secretary or by the President of the Board of Education. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's

confirmations that request payment for the Bonds. Bond Counsel or the Financial Advisor are further authorized to arrange on behalf of the Board of Education for a rating for the Bonds from Standard & Poor's and/or Moody's.

Section 8. The Business Administrator/Board Secretary is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Board of Education and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that an amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board of Education shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Board of

Education shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to February 1 of each year, beginning February 1, 2018, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the SEC to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Board of Education consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Board of Education and certain financial information and operating data consisting of (1) Board of Education and overlapping indebtedness including a schedule of outstanding debt issued by the Board of Education; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;

- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the obligated person;
- (13) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(c) notice of failure of the Board of Education to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

Section 11. If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

Section 12. The Business Administrator/Board Secretary shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Board of Education prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

Section 13. In the event that the Board of Education fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Board of Education shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 14. The Business Administrator/Board Secretary is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 15. The Business Administrator/Board Secretary is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the official statement, credit rating, legal services and other miscellaneous costs of issuing the Bonds.

Section 16. The Board of Education hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended, in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds.

Section 17. The Business Administrator/Board Secretary and other appropriate representatives of the Board of Education are authorized to take all other actions on behalf of the Board necessary for the sale and the delivery of the Bonds in accordance with this resolution and the investment of the proceeds thereof in accordance with the requirements of law.

Section 18. This resolution shall take effect immediately.

CERTIFICATE

I, Peter E. Genovese III, Business Administrator/Board Secretary of The Board of Education of the City of Long Branch in the County of Monmouth, New Jersey, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education duly called and held on November 30, 2016 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the Board of Education and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal
of the Board of Education this _____ day of
_____, 2016.

Peter E. Genovese III
Business Administrator/Board Secretary

[SEAL]

EXHIBIT A

FULL NOTICE OF SALE

**(For Publication on ProspectusHub's website and on
The Bond Buyer Online's website:
www.bondbuyer.com/legalnotices/?type=bondsales)**

**THE BOARD OF EDUCATION OF THE
CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

**NOTICE OF \$6,940,000 SCHOOL BOND SALE
(BOOK-ENTRY-ONLY) (BANK QUALIFIED) (CALLABLE)**

SUMMARY

ISSUER:	The Board of Education of the City of Long Branch in the County of Monmouth, New Jersey
PAR AMOUNT:	\$6,940,000
SECURITY:	General Obligations of the Board of Education/New Jersey School Bond Reserve
TAX EXEMPT:	Yes
RATINGS AND INSURANCE:	Rating to be Determined
TYPE OF SALE:	Electronic proposals via the Parity Electronic Bid System ("PARITY") of i-Deal LLC ("i-Deal") (See Bidding Details Item herein)
BOND SALE AGENT:	PARITY
BID/AWARD DATE:	January 11, 2017 electronic proposals until 11:00 a.m., local time, at which time they will be publicly opened, received and announced. Award by 3:00 p.m.
DATED DATE:	Date of Delivery
DELIVERY DATE:	On or about January 25, 2017
INTEREST PAYMENT DATES:	January 15 and July 15, commencing July 15, 2018
FORM:	Book-entry-only
FIRST CALL DATE:	January 15, 2026
MINIMUM BID:	\$6,940,000 (Par)
MAXIMUM BID:	\$6,941,000 (Par plus \$1,000)
BID SECURITY:	<u>Good Faith Check or wire transfer in the amount of \$138,800 received by the Board prior to bidding</u>
BASIS OF AWARD:	<u>Net Interest Cost</u> - Ascending Coupons Required in multiples of 1/8 or 1/20 of 1%
OFFERING STATEMENT:	Preliminary Official Statement available at www.prospectushub.com and <u>The Bond Buyer Online</u>

NOTICE

NOTICE IS HEREBY GIVEN that electronic proposals will be received by The Board of Education of the City of Long Branch in the County of Monmouth, New Jersey (the "Board") for the purchase of \$6,940,000 original principal amount of the Board's School Bonds (the "Bonds"). **All Bids (as defined below) must be submitted in their entirety via "PARITY Electronic Bid System" (PARITY) prior to 11:00 a.m., New Jersey time on January 11, 2017. To bid, Bidders (as defined below) must have submitted a good faith check or a wire payable to the Board in the amount of \$138,800 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).**

Preliminary and Final Official Statement

The Board's Preliminary Official Statement (the "POS") is available for viewing in electronic format on www.prospectushub.com and in *The Bond Buyer Online*. *The Bond Buyer Online* address is www.bondbuyer.com/legalnotices/?type=bondsales. In addition, broker dealers registered with the National Association of Securities Dealers (the "NASD") and dealer banks with The Depository Trust Company ("DTC") clearing arrangements may either: (a) print out a copy of the POS on their own printer, or (b) at any time prior to January 11, 2017, elect to receive a photocopy of the POS in the mail by calling the Board's bond counsel, McManimon, Scotland & Baumann, LLC ("Bond Counsel"), 75 Livingston Avenue, Roseland, New Jersey 07068 to the attention of C. Tony Solimine, Esq. (telephone no. 973-622-4893) or Terry Anderson (telephone no. 973-622-5161). All Bidders must review the POS and certify that they have done so prior to participating in the bidding.

The POS is deemed by the Board to be final as of its date, for purposes of SEC Rule 15c2-12(b)(1) under the Securities and Exchange Act of 1934, except for the omission of information concerning the offering price(s), interest rate(s), selling compensation, aggregate principal amount of the Bonds and any other terms or provisions to be determined from the successful Bid(s) or depending on such matters, and the identity of the underwriter(s). The POS is, however, subject to such further revisions, amendments and completion in a Final Official Statement (the "Final Official Statement") as may be necessary.

The Board, at its expense, will make available to the winning Bidder a reasonable number of Final Official Statements within seven (7) business days following the date of acceptance of the Bid.

Types of Bids Allowed

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an "All-or-None" ("AON") basis for the entire amount of \$6,940,000. First, a Bidder must submit a conforming Bid for the entire issue, and if such Bid is accepted by the Board, the Bidder will be required to purchase the entire issue in accordance with such Bid.

Insurance

All or any part of the Bonds can be insured at the option of the Bidder. The insurance premium, if any, will be paid by the Bidder.

Interest Payment Dates; Description of the Bonds

The Bonds will be dated the date of delivery and will bear interest from such date payable semiannually on each January 15 and July 15, commencing on July 15, 2018.

Principal Amortization

The Bonds will consist of serial bonds maturing on January 15 in the years 2018 through 2032, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2018	\$275,000	2026	\$490,000
2019	\$385,000	2027	\$505,000
2020	\$400,000	2028	\$525,000
2021	\$410,000	2029	\$545,000
2022	\$425,000	2030	\$550,000
2023	\$440,000	2031	\$550,000
2024	\$455,000	2032	\$510,000
2025	\$475,000		

Book-Entry-Only

The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”). Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of any multiple of \$1,000 (with a minimum purchase of \$5,000 required). Payments of principal, interest and redemption premium, if any, will be made by the paying agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.

Section 265 Qualification

The Bonds will be designated as qualified under Section 265 of the Internal Revenue Code of 1986, as amended, by the Board for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.

Redemption Provisions

The bonds of this issue maturing prior to January 15, 2027 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after January 15, 2027 are redeemable at the option of the Board in whole or in part on any date on or after January 15, 2026 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Board or a duly appointed Bond Registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

Term Bond Option – Not Available

Terms of PARITY

Each electronic proposal must be submitted via PARITY. No bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The Board may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The Board may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the Board and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the Board, the terms of the official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the successful bidder shall be bound by the terms of such contract.

PARITY is not an agent of the Board, and the Board shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the Board or information provided by the bidder.

The Board may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the bid date.

Once the bids are communicated electronically via PARITY to the Board, each bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Board nor i-Deal shall have any duty or obligation to provide or assure to any bidder, and neither the Board nor i-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The Board is using PARITY as a communication mechanism, and not as the Board's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each bidder agrees to hold the Board harmless for any harm or damages caused to such bidder in connection with its use of PARITY for bidding on the Bonds.

Bidding Details

Bidders should be aware of the following bidding details associated with the sale of the Bonds:

- (1) **BIDDERS MUST SUBMIT A GOOD FAITH CHECK OR A WIRE TRANSFER IN THE AMOUNT OF \$138,800 PAYABLE TO THE BOARD NO LATER THAN 10:30 A.M. ON THE DAY OF SALE. HOWEVER, BIDDERS ARE ENCOURAGED TO SUBMIT CHECKS AND WIRE TRANSFERS ON THE DAY PRIOR TO THE SALE TO ASSURE RECEIPT OF PAYMENT BY THE BOARD. CHECKS CAN BE SENT TO THE FOLLOWING ADDRESS:**

**Peter E. Genovese III
Business Administrator/Board Secretary
Long Branch Board of Education
540 Broadway
Long Branch, NJ 07740**

BIDDERS SUBMITTING GOOD FAITH CHECKS SHOULD ALSO ENCLOSE A RETURN ENVELOPE FOR USE BY THE BOARD.

UNSUCCESSFUL BIDDERS SUBMITTING THE GOOD FAITH DEPOSIT BY WIRE TRANSFER SHALL, NO LATER THAN THE CLOSE OF BUSINESS ON THE DATE OF SALE OF THE BONDS, PROVIDE THE BOARD'S BUSINESS ADMINISTRATOR/BOARD SECRETARY IN WRITING WITH WIRING INSTRUCTIONS FOR THE RETURN OF SUCH UNSUCCESSFUL BIDDER'S GOOD FAITH DEPOSIT. IN THE EVENT THAT THE BOARD FAILS TO RETURN ANY GOOD FAITH WIRES IN A TIMELY FASHION, THE BOARD SHALL NOT BE LIABLE FOR MONETARY DAMAGES, REMEDY BEING HEREBY SPECIFICALLY LIMITED TO SPECIFIC PERFORMANCE.

- (2) All Bids must be submitted via PARITY. **No telephone, telefax, telegraph or personal delivery Bids will be accepted.**
- (3) All Bids for the Bonds must be submitted on an AON basis.
- (4) Each proposal submitted must name the rate or rates of interest per annum to be borne by the Bonds and the rate or rates named must be multiples of 1/8 or 1/20 of 1%. Not more than one rate may be named for Bonds of the same maturity. There is no limitation on the number of rates that may be named. If more than one rate of interest is named, no interest rate named for any maturity may be less than the interest rate named for any prior maturity. Each proposal submitted must state the purchase price, which must be not less than \$6,940,000 nor more than \$6,941,000. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest net interest cost. Such net interest cost shall be computed, as to each bid, by adding to the total principal amount of Bonds bid for the total interest cost to maturity in accordance with such bid and by deduction therefrom of the amount of premium, if any, bid. No proposal shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale or under which the total loan is made at an interest cost higher than the lowest net interest cost to the Board of Education under any legally acceptable proposal. The purchaser must also pay an amount equal to the interest on the Bonds accrued to the date of payment of the purchase price.
- (5) Bidders are only permitted to submit Bids for the Bonds during the bidding period.

Definitions

“Bid”	any confirmed purchase offer received by PARITY on or before the proposal submission deadline.
“Bidder”	any firm registered and approved for participation in sale.
“Winning Bid”	any purchase offer made by a Bidder and received by PARITY that, at the end of the bidding time period, results in the lowest NIC that is acceptable to the Board.
“Net Interest Cost”	computed by adding to the total principal amount of bonds bid for, the total interest cost to maturity in accordance with such bid and by deduction therefrom of the amount of premium, if any, bid or the addition thereto of the amount of discount, if any, bid. The Net Interest Cost serves as the basis for awarding bonds to winning Bidders.

Bid Procedure and Basis of Award

Subject to the right reserved by the Board to reject any or all Bids, the Bonds will be sold to the Bidder whose Bid produces the lowest NIC for the Board and otherwise complies with the Notice of Sale.

Bids must remain valid until at least 3:00 p.m., prevailing time, on the date of the sale, and if accepted by the Board, prior to such time, shall be irrevocable except as otherwise provided in the Notice of Sale. Upon selection of the winning Bidder, the Board will execute an award certificate to award the Bonds and will promptly communicate with the winning Bidder by telephone, e-mail or fax.

Bid Security and Method of Payment for Bonds

A Good Faith Deposit (“Deposit”) in the form of a certified, treasurer’s or cashier’s check or a wire transfer in the amount of \$138,800 payable to the order of the Board, is required for each Bid to be considered. Wire instructions can be obtained by contacting the Board’s Financial Advisor, Robbi S. Acampora of Phoenix Advisors, LLC, at (609) 291-0130 or racampora@muniadvisors.com, and such wire must be received and confirmed by the Board prior to the time for bids to be submitted. If a check is used, it must be a certified, treasurer’s or cashier’s check and must be provided to the Board no later than by 10:30 a.m. on the Bid Date. Each bidder accepts responsibility for delivering such check or wire transfer on time and the Board is not responsible for any check or wire transfer that is not received on time. If the Bonds are awarded to a bidder by wire transfer, then that purchaser (the “Purchaser”) is required to submit its Deposit to the Board as instructed by the Board not later than 3:30 p.m. on the next business day following the award. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the Board. Award of the Bonds to the successful Bidder or rejection of all Bids is expected to be made within two hours after opening of the bids, but such successful Bidder may not withdraw its proposal until after 3:00 p.m. of the day of receipt of such Bids and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the Board at closing.

Right to Reject Bids; Waive Irregularities

The Board reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

Information Required from the Winning Bidder

By making a bid for the Bonds, the winning bidder(s) agrees: (a) to provide to the school district, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the final Official Statement or by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the final Official Statement with each nationally recognized Municipal Securities Information Repository; and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

Delivery of the Bonds

The Bonds will be delivered on or about January 25, 2017 (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC against payment of the purchase price therefor (less the amount of the good faith deposit) in Federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds, or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds and (2) a certificate signed by the Board President or Business Administrator/Board Secretary relating to the Official Statement.

CUSIP Numbers

CUSIP numbers will be applied for with respect to the Bonds by the winning bidder, but the Board will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the winning Bidder.

Legal Opinion

The approving opinion of Bond Counsel will be furnished without cost to the winning Bidder.

Postponement

The Board reserves the right to postpone, upon not less than 24 hours' notice, the date and time established for receipt of Bids. **ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 11:00 A.M. ON THE DAY BEFORE THE SALE.** If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via

PARITY at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the date of sale and except for the changes announced on www.prospectushub.com at the time the sale date and time are announced.

Additional Information

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the Board. The Notice of Sale and the POS may be viewed on MuniHub. However, the Board makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniHub, and no investment decision should be made in reliance thereon. Printed copies of the POS and the Notice of Sale may be obtained from the Bond Counsel at the address and the phone number stated above. Additional information relating to the sale please contact PARITY at I-Deal at (212) 404-8102. Additional information relating to the financing of the Board can be obtained by contacting the undersigned Business Administrator/Board Secretary at (732) 571-2868, ext. 40100.

The Board of Education of the City of Long Branch in
the County of Monmouth, New Jersey

By: Peter E. Genovese III
Business Administrator/Board Secretary

Dated: November 30, 2016

EXHIBIT B

SHORT FORM OF NOTICE OF SALE

(For Publication in the Board of Education's Local Newspaper)

NOTICE OF SALE

\$6,940,000
SCHOOL BONDS
OF THE BOARD OF EDUCATION OF
THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH, NEW JERSEY
(Book-Entry-Only)
(Bank Qualified)
(Callable)

NOTICE IS HEREBY GIVEN that electronic proposals will be received by The Board of Education of the City of Long Branch in the County of Monmouth, New Jersey (the "Board") for the purchase of \$6,940,000 original principal amount of the Board's School Bonds (the "Bonds"). **All Bids (as defined below) must be submitted in their entirety via "PARITY Electronic Bid System" (PARITY) prior to 11:00 a.m., New Jersey time on January 11, 2017. To bid, Bidders (as defined below) must have submitted a good faith check or a wire payable to the Board in the amount of \$138,800 by no later than 10:30 a.m. on the Bid Date (see Bidding Details below).**

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The Board, at its expense, will make available to the winning Bidder a reasonable number of Final Official Statements within seven (7) business days following the date of acceptance of the Bid.

Types of Bids Allowed

Subject to the Bid requirements described below, Bids for the Bonds must be submitted on an "All-or-None" ("AON") basis for the entire amount of \$6,940,000. First, a Bidder must submit a conforming Bid for the entire issue, and if such Bid is accepted by the Board, the Bidder will be required to purchase the entire issue in accordance with such Bid.

Insurance

All or any part of the Bonds can be insured at the option of the Bidder. The insurance premium, if any, will be paid by the Bidder.

Interest Payment Dates; Description of the Bonds

The Bonds will be dated the date of delivery and will bear interest from such date payable semiannually on each January 15 and July 15, commencing on July 15, 2018.

Principal Amortization

The Bonds will consist of serial bonds maturing on January 15 in the years 2018 through 2032, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
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Section 265 Qualification

The Bonds will be designated as qualified under Section 265 of the Internal Revenue Code of 1986, as amended, by the Board for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.

Redemption Provisions

The bonds of this issue maturing prior to January 15, 2027 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after January 15, 2027 are redeemable at the option of the Board in whole or in part on any date on or after January 15, 2026 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at

their respective addresses as they last appear on the registration books kept for that purpose by the Board or a duly appointed Bond Registrar. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Board determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Board. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

Term Bond Option – Not Available

Terms of PARITY

Each electronic proposal must be submitted via PARITY. No bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its bid is a leading bid). To the extent any instructions or directions set forth on PARITY conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY, potential bidders may contact PARITY at I-Deal at (212) 404-8102. The Board may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY. In the event that a bid for the Bonds is submitted via PARITY, the bidder further agrees that: The Board may regard the electronic transmission of the bid via PARITY (including information about the purchase price of the Bonds, the interest rate or rates to be borne by the various maturities of the Bonds, the initial public offering price of each maturity of the Bonds and any other information included in such transmission) as though the same information were submitted on the official "Proposal for Bonds" provided by the Board and executed by a duly authorized signatory of the bidder. If a bid submitted electronically via PARITY is accepted by the Board, the terms of the official "Proposal for Bonds" and this Notice of Sale and the information that is electronically transmitted via PARITY shall form a contract, and the successful bidder shall be bound by the terms of such contract.

PARITY is not an agent of the Board, and the Board shall have no liability whatsoever based on any bidder's use of PARITY, including but not limited to any failure by PARITY to correctly or timely transmit information provided by the Board or information provided by the bidder.

The Board may choose to discontinue use of electronic bidding via PARITY by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., Eastern Time, on the last business date prior to the bid date.

Once the bids are communicated electronically via PARITY to the Board, each bid will constitute an official "Proposal for Bonds" and shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale. For purposes of submitting all "Proposals for Bonds," whether electronically or sealed, the time as maintained on PARITY shall constitute the official time.

Each bidder shall be solely responsible to make necessary arrangements to access PARITY for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the Board nor i-Deal shall have any duty or obligation to provide or assure to any bidder, and neither the Board nor i-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY. The Board is using PARITY as a

communication mechanism, and not as the Board's agent, to conduct the electronic bidding for the Bonds. By using PARITY, each bidder agrees to hold the Board harmless for any harm or damages caused to such bidder in connection with its use of PARITY for bidding on the Bonds.

Bid Security and Method of Payment for Bonds

A Good Faith Deposit ("Deposit") in the form of a certified, treasurer's or cashier's check or a wire transfer in the amount of \$138,800 payable to the order of the Board, is required for each Bid to be considered. Wire instructions can be obtained by contacting the Board's Financial Advisor, Robbi S. Acampora of Phoenix Advisors, LLC, at (609) 291-0130 or racampora@muniadvisors.com, and such wire must be received and confirmed by the Board prior to the time for bids to be submitted. If a check is used, it must be a certified, treasurer's or cashier's check and must be provided to the Board no later than by 10:30 a.m. on the Bid Date. Each bidder accepts responsibility for delivering such check or wire transfer on time, and the Board is not responsible for any check or wire transfer that is not received on time. If the Bonds are awarded to a bidder by wire transfer, then that purchaser (the "Purchaser") is required to submit its Deposit to the Board as instructed by the Board not later than 3:30 p.m. on the next business day following the award. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its accepted bid, the Deposit will be retained by the Board. Award of the Bonds to the successful Bidder or rejection of all Bids is expected to be made within two hours after opening of the bids, but such successful Bidder may not withdraw its proposal until after 3:00 p.m. of the day of receipt of such Bids and then only if such award has not been made prior to the withdrawal. The balance of the purchase price shall be paid in Federal Funds by wire transfer to the Board at closing.

Right to Reject Bids; Waive Irregularities

The Board reserves the right to reject any and all Bids and to the extent permitted by law to waive any irregularity or informality in any Bid.

Information Required from the Winning Bidder

By making a bid for the Bonds, the winning bidder(s) agrees: (a) to provide to the school district, in writing, immediately upon being unofficially awarded the Bonds, a written confirmation of the bid, which shall include the purchase price, reoffering yield(s), and other related information necessary for completion of the final Official Statement or by Bond Counsel; (b) to disseminate to all members of the underwriting syndicate copies of the Official Statement; (c) to promptly file a copy of the final Official Statement with each nationally recognized Municipal Securities Information Repository; and (d) to take any and all other actions necessary to comply with applicable Securities and Exchange Commission and Municipal Securities Rulemaking Board rules governing the offering, sale and delivery of the Bonds to alternate purchasers.

Delivery of the Bonds

The Bonds will be delivered on or about January 25, 2017 (UNLESS A NOTICE OF A CHANGE IN THE DELIVERY DATE IS PUBLISHED NOT LATER THAN 2 HOURS PRIOR TO ANY ANNOUNCED DATE FOR RECEIPT OF BIDS) in New York City at DTC against payment of the purchase price therefor (less the amount of the good faith deposit) in Federal funds.

There will also be furnished the usual closing papers, including (1) a certificate signed by the officials who signed the Bonds stating that no litigation of any kind is now pending or, to their

knowledge, threatened to restrain or enjoin the issuance or delivery of the Bonds, or in any manner questioning the proceedings and authorization under which the Bonds are issued or affecting the validity of the Bonds and (2) a certificate signed by the Board President or Business Administrator/Board Secretary relating to the Official Statement.

CUSIP Numbers

CUSIP numbers will be applied for with respect to the Bonds by the winning bidder, but the Board will assume no obligation for the assignment or printing of such numbers on the Bonds or for the correctness of such numbers, and neither the failure to print such numbers on any bond nor any error with respect thereto shall constitute cause for a failure or refusal by the purchasers thereof to accept delivery of and make payment for the Bonds. The CUSIP Service Bureau charge for the assignment of the numbers shall be the responsibility of and shall be paid for by the winning Bidder.

Legal Opinion

The approving opinion of Bond Counsel will be furnished without cost to the winning Bidder.

Postponement

The Board reserves the right to postpone, upon not less than 24 hours' notice, the date and time established for receipt of Bids. **ANY SUCH POSTPONEMENT WILL BE PUBLISHED OR POSTED BEFORE 11:00 A.M. ON THE DAY BEFORE THE SALE.** If any date fixed for the receipt of Bids and the sale of the Bonds is postponed, an alternative sale date will be announced via PARITY at least forty-eight (48) hours prior to such alternative sale date. On any such alternative sale date, any Bidder may submit a Bid for the purchase of the Bonds in conformity in all respects with the provisions of the Notice of Sale, except for the date of sale and except for the changes announced on PARITY at the time the sale date and time are announced.

Additional Information

For further information relating to the Bonds, reference is made to the POS prepared for and authorized by the Board. The Notice of Sale and the POS may be viewed on MuniHub. However, the Board makes no assurance or representation with respect to the form of the Notice of Sale and the POS on MuniHub, and no investment decision should be made in reliance thereon. Printed copies of the POS and the Notice of Sale may be obtained from Bond Counsel at the address and the phone numbers stated above. Additional information relating to the sale please contact PARITY at I-Deal at (212) 404-8102. Additional information relating to the financing of the Board can be obtained by contacting the undersigned Business Administrator/Board Secretary at (732) 571-2868, ext. 40100.

The Board of Education of the City of Long Branch in the
County of Monmouth, New Jersey

By: Peter E. Genovese III
Business Administrator/Board Secretary

Dated: November 30, 2016

EXHIBIT C

SUMMARY FORM OF NOTICE OF SALE

(For publication in *The Bond Buyer* and in *The Bond Buyer Online*)

**SUMMARY NOTICE OF SALE
\$6,940,000 SCHOOL BONDS**

**THE BOARD OF EDUCATION OF THE
CITY OF LONG BRANCH IN THE
COUNTY OF MONMOUTH, NEW JERSEY
(Book-Entry-Only)
(Bank Qualified)
(Callable)**

SUMMARY

Dated Date: January 25, 2017

Bid Date: Electronic proposals will be received via the Parity Electronic Bid System (“PARITY”) of i-Deal LLC (“i-Deal”) on **January 11, 2017** until 11:00 a.m. Award by 3:00 p.m.

Type of Sale: PARITY

Interest: Multiple Interest Rates- ascending in multiples of 1/8 or 1/20 of 1%

Maturity Schedule: The Bonds will consist of serial bonds maturing on January 15 in the years 2018 through 2032, inclusive, as set forth in the following table:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2018	\$275,000	2026	\$490,000
2019	\$385,000	2027	\$505,000
2020	\$400,000	2028	\$525,000
2021	\$410,000	2029	\$545,000
2022	\$425,000	2030	\$550,000
2023	\$440,000	2031	\$550,000
2024	\$455,000	2032	\$510,000
2025	\$475,000		

Legal Opinion: McManimon, Scotland & Baumann, LLC, Roseland, NJ

Bid Security: **Good Faith Check or wire must be received by Board by 10:30 a.m. prior to bidding in the amount of \$138,800**

Preliminary Official Statement, a Notice of Sale and other details available at www.prospectushub.com

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay LARRY MORRIS, custodian, effective November 2, 2016 pending the results of an investigation.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 30, 2016

RESOLUTION

BOARD OF EDUCATION OF THE CITY OF LONG BRANCH
IN THE COUNTY OF MONMOUTH

BE IT RESOLVED, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay HOWARD COLEMAN, safe school environment person/corridor aide, effective November 15, 2016 pending the results of an investigation.

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: November 30, 2016

Memorandum of Agreement

APPENDIX H-3

Between
Long Branch Board of Education
~ and ~
Long Branch Federation of Teachers

The undersigned parties have reached tentative agreement on the following modifications to the 2013-2016 collective bargaining agreement between the parties. The within agreements are subject to ratification by both parties at the conclusion of negotiations.

- 1.) All provisions of the 2013-2016 agreement shall be continued without change into the successor agreement except as set forth herein and/or attached hereto.
- 2.) The successor agreement shall be from **July 1, 2016 through June 30, 2017**
- 3.) Article I (page 2) – The following titles shall be added to the Recognition: **Student Information Systems Liaison, Parent-Community Liaison, and Supplemental Instructors.**
- 4.) Article 4 (page 8) – K. **shall now read: Effective July 1, 2016, up to four(4) members representing** the Long Branch Federation of Teachers shall be granted release time without loss of pay to participate in legal proceedings involving the collective negotiations relationship of the parties **including meetings with the Administration and/or Superintendent.**
- 5.) Article 6 (page 12) – B. 2. – Death in Family **shall now read:** Employee absence caused by death in the immediate family shall receive full salary for a period not to exceed five (5) days **annually.** In the event of death, the immediate family shall be considered to include mother, father, sister, brother, wife or husband, domestic partner or partner in a civil union, children or step-children, mother-in-law, father-in-law, sister-in-law, brother-in-law, grandparents and grandchildren or the mother or father of a domestic partner as per the New Jersey State Domestic partnership Act, and **aunt or uncle.**

For special circumstances, an employee who exceeds the five (5) annual days the employee may request assistance from the Superintendent of Schools.

- 6.) Article 6 (page 13) – B. **New 6 – When an employee requests to change their daily schedule in any manner, the employee shall be required to make-up said time in consultation with his/her immediate Supervisor.**
- 7.) Article 7 (page 6) **A. delete paragraph two in its entirety.** ~~Beginning July 1, 2007 all current and new employees will receive medical coverage through horizon Blue Cross/Blue Shield Direct Access only. Employees enrolled in the Horizon blue Cross/Blue shield Traditional Plan prior to July 1, 20-7 will be grandfathered and, therefore, have the option to retain medical coverage in the Traditional plan.~~
- 8.) Article 7, B. Paragraph 3- Waiver shall be modified to read as follows: “Any bargaining unit member who chooses to waive all health, dental, and prescription coverage for the full contract year **shall not receive any reimbursement** other than those (9 employees) who waived coverage(s) prior to July 1, 2016.

9.) Article 10 (page 19) **new G. Salary – The Superintendent of Schools shall assign the initial salary of Nurse Practitioners, Student Assistance Counselors, Student Information Systems Liaison, and District Safety Officer-Liaison, etc. based upon experience and certification. After said employee has successfully completed his/her first year of employment and is offered a subsequent contract the employee shall accrue the same percentage as indicated in this Agreement for the concurrent years.**

10.) Article 10 (page 19) to be deleted G. Increment Adjustment – ~~Employees who were on step 13 (76 employees) and (1 frozen IA) of the 2012-2013 salary guide shall receive increment adjustments yearly, which will be pensionable for the term of this Agreement (2013-2016) only as follows:~~

Year 1	IA \$350	Driver/Aide \$350	Frozen IA \$200
Year 2	IA \$400	Driver Aide \$400	Frozen IA \$300
Year 3	IA \$450	Driver/Aide \$450	Frozen IA \$400

11.) Article 11 (page 21) B. 7. **shall now read:** Instructional Assistants, on a weekly basis, shall be given 30-minute preparation time. **This time is to be used to prepare the classroom for instruction. The schedule time shall be included in the teacher's plans and approved by the Building Principal.**

12.) Article 11 (page 23) **new E. 4. Bus drivers (full and part-time) shall be reimbursed for annual/biannual fingerprinting, license fees and physical.**

13.) Article 11 (page 22 – E. 2. **Shall now read:** Other employees who work as bus drivers before or after their normal school day will be compensated at a rate of **\$21.00 per hour.**

14.) Article 11 (page 22) **re-instate F. Supplemental Instructors – Supplemental Instructors shall be employed for 5 hours per day, 5 days per week.**

Supplemental Instructors shall be given sixty (60) minutes preparation time 4 days per week which shall be included within the 5 hours and may include one (1) hour per week that may be used to serve as a member of the IR&S Committee.

Supplemental Instructors starting salary shall be assigned by the Superintendent of Schools at 70% of a full-time teachers' pay rate based on experience and certification. After said employee has successfully completed his/her first year of employment and is offered a subsequent contract the employee shall accrue the same percentage as indicated in this Agreement for the concurrent years.

15.) Article 13 (page 25) – **shall now read:** Instructional Assistants who are registered with the Board can be assigned to work in the schools as substitute teachers and shall receive in addition to their regular salary, a **\$20.00** per period up to three periods or a maximum of **\$60.00** per diem payment for such assignment payable at the next pay period.

16.) Schedule B: **Effective July 1, 2016** The parties agree to mutually develop the salary guides for Attendance Officer, Technicians, Full Time Bus Drivers, Part Time Bus Drivers, Full Time Bus Aides, Part Time Bus Aides, Instructional Assistants, Substitute callers, School Based Youth Services Program Staff: Nurse Practitioner, Student Assistance Counselors, District Safety Officer-Liaison, and Student Information Systems Liaison, shall be increased by **3.25%** inclusive of increment.

Salaries for Full Time Bus Drivers, Part Time Bus Drivers, Full Time Bus Aides, Part Time Bus Aides, and Instructional Assistants shall be based on 182 work days.

- 17.) Article 7 (page 16) – Insurance Protection. The current co-pay rates for prescription, medical and Emergency Room are as follows and all other language remains the same

Medical co-pay	\$10	Emergency room	\$25
Retail generic	\$3	Mail order generic	\$5
Retail preferred	\$10	Mail order preferred	\$15
Retail non-preferred	\$10	Mail order non-preferred	\$15

- 18.) Pursuant to Public Law chapter 78 all members of this unit shall progress to Tier 4 effective July 1, 2016.
- 19.) All of terms and conditions not contained herein shall remain status quo.

In witness whereof, the parties have affixed their respective signatures this 2 day of November, 2016.

For the Federation

For the Federation

J. L. L.

Muench, D.

For the Board of Education

Bill H. H.
Full Co
James Paine

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

ENYE CARTER-NEVILLE, District Project Coordinator, effective November 3, 2016.

NEFELI COLEMAN, Morris Avenue School instructional assistant, effective December 24, 2016.

MARYBETH CORSENTINO, Transportation bus driver, effective December 9, 2016.

GABRIELA DEMPSEY, High School teacher, effective November 14, 2016.

KILEY FALLON, Middle School teacher, effective November 14, 2016.

NOEMI GRECA, A.A. Anastasia School teacher, effective October 24, 2016.

LISA M. JOHNSON, High School secretary, effective October 18, 2016.

STEPHEN RAFFERTY, Building & Grounds maintenance, effective November 7, 2016.

JOHN STYSLINGER, High School corridor aide, effective November 1, 2016.

LUCKY WIGGINS, Morris Avenue School instructional assistant, effective January 3, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

ENYE CARTER-NEVILLE, District Project Coordinator, from October 21, 2016 to November 2, 2016.

LUCILLE BRIONES GORMAZ, Gregory School instructional assistant, from November 17, 2016 to December 15, 2016.

MIGUEL BATISTA, Middle School custodian, from November 9, 2016 to December 9, 2016.

NEFELI COLEMAN, Morris Avenue School instructional assistant, from October 24, 2016 to November 23, 2016.

MARGARITA DELGADO, Middle School custodian, from September 29, 2016 to November 14, 2016.

RITA GRANDINETTI, A.A. Anastasia School instructional assistant, from November 4, 2016 to January 4, 2017.

NOAMI GRECA, A.A. Anastasia School teacher, from October 17, 2016 to October 21, 2016.

SARA HARRIS, Middle School teacher, from January 3, 2017 to January 27, 2017.

LISA M. JOHNSON, High School secretary, from October 10, 2016 to October 17, 2016.

LUCKY WIGGINS, Morris Avenue School instructional assistant, from October 17, 2016 to October 19, 2016

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

LUCILLE BRIONES GORMAZ, Gregory School instructional assistant, from December 16, 2016 to December 20, 2016.

NEFELI COLEMAN, Morris Avenue School instructional assistant, from November 28, 2016 to December 14, 2016.

LUCKY WIGGINS, Morris Avenue School instructional assistant, from October 20, 2016 to November 4, 2016.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

NEFELI COLEMAN, Morris Avenue School instructional assistant, from December 15, 2016 to December 23, 2016.

SARA HARRIS, Middle School teacher, from January 28, 2017 to April 4, 2017.

LUCKY WIGGINS, Morris Avenue School instructional assistant, from November 7, 2016 to January 2, 2017.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

WILLIAM POTTER, Audrey W. Clark social worker, from November 17, 2016 to January 16, 2017.

MILITARY INTERMITTENT LEAVE OF ABSENCE USING PAID DAYS

ANGELA OLIVADOTI, Gregory School instructional assistant, for October 21, 2016, October 31 to November 3, 2016, November 17 to November 21, 2016, January 6, 2017, February 10, 2017 to February 13, 2017, March 10, 2017 to March 13, 2017, April 7, 2017, May 19, 2017 to June 9, 2017 and September 22, 2017.

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

Meghan (McCarthy) Amendola **\$175.00**

Psychologist, to attend the New Jersey Association of School Psychologists (NJASP) Winter Conference sponsored by New Jersey Association of School Psychologists to be held at Crown Plaza, Monroe Township, NJ on December 9, 2016 (20-251-200-500-251-20-00).

Christopher Dringus **\$425.00**

Technology Director, to attend Techspo 2017 sponsored by New Jersey Association of School Administrators (NJASA) to be held at Harrah's Resort, Atlantic City, on January 26 - 27, 2017 (11-000-230-585-390-12-44).

JanetLynn Dudick, Ph.D. **\$188.00**

Assistant Superintendent for Pupil and Personnel Services, to attend Best Practices for Improving Classroom Management, Skills, Behavior and Instruction for Children with Special Needs Conference sponsored by EIRC to be held at Foundation for Education, Monroe Township, on December 2, 2016 (20-251-200-500-251-20-00).

Samilia Ghartey-Sam **\$450.00**

Mental Health Counselor, to attend Mindfulness-Based Cognitive Therapy Workshop sponsored by PESI, Inc. to be held at Radisson Martinique on Broadway, New York City, on December 8 - 9, 2016 (11-000-213-500-904-12-44).

Chantal Gudzak **\$245.00**

English Language Arts Facilitator, to attend Guided Reading - Differentiating using Small Group, sponsored by Bureau of Education and Research (BERG) to be held at Sheraton, Eatontown, NJ on January 25, 2017 (11-000-230-585-390-12-44).

Melanie Harding **\$399.00**

Mathematics Supervisor, to attend Guided Math Conference sponsored by Bureau of Education & Research (BERG) to be held at DoubleTree - Somerset, Somerset, NJ on December 5 - 6, 2016 (11-000-230-585-390-12-44).

Kelly McOmber **\$430.00**

21st CCLC Project Director, to attend Strong Youth, Strong Communities Annual Conference sponsored by New Jersey School-Aged Care Coalition (NJSACC) to be held at Marriott Princeton Hotel & Conference Center, Princeton, NJ on December 2 - 3, 2016. (20-469-200-580-469-20-01).

Janice Mozee **\$269.00**

First Grade Teacher to attend Response to Intervention sponsored by Bureau of Education and Research to be held at Radisson Hotel Piscataway-Somerset, NJ on January 26, 2017. (15-190-1400-320-100-03-00)

Michael Salvatore, Ph.D.

\$529.00

Superintendent of Schools, to attend Techspo 2017 sponsored by New Jersey Association of School Administrators (NJASA) to be held at Harrah's Resort, Atlantic City, on January 26 - 27, 2017 (11-000-230-585-390-12-44).

Category I**Varsity Head Coaches**

Step	FY 2017 - 2020
6	\$ 7,500.00
7	\$ 7,800.00
8	\$ 8,000.00
9	\$ 8,500.00
10	\$ 9,800.00

Varsity Asst

Step	FY 2017 - 2020
6	\$ 4,700.00
7	\$ 4,800.00
8	\$ 5,200.00
9	\$ 5,400.00
10	\$ 6,000.00

Fresh Head

Step	FY 2017 - 2020
6	\$ 3,900.00
7	\$ 4,200.00
8	\$ 4,400.00
9	\$ 4,800.00
10	\$ 5,100.00

Fresh Asst

Step	FY 2017 - 2020
6	\$ 3,600.00
7	\$ 3,900.00
8	\$ 4,100.00
9	\$ 4,500.00
10	\$ 4,800.00

MS Head

Step	FY 2017 - 2020
6	\$ 3,300.00
7	\$ 3,600.00
8	\$ 3,800.00
9	\$ 4,200.00
10	\$ 4,500.00

MS Asst

Step	FY 2017 - 2020
6	\$ 2,800.00
7	\$ 3,200.00
8	\$ 3,400.00
9	\$ 3,700.00
10	\$ 4,200.00

Category II**Varsity Head Coaches**

Step	FY 2017 - 2020
6	\$ 5,700.00
7	\$ 5,900.00
8	\$ 6,200.00
9	\$ 6,400.00
10	\$ 7,400.00

Varsity Asst

Step	FY 2017 - 2020
6	\$ 3,000.00
7	\$ 3,300.00
8	\$ 3,700.00
9	\$ 4,100.00
10	\$ 5,000.00

Fresh Head

Step	FY 2017 - 2020
6	\$ 2,900.00
7	\$ 3,100.00
8	\$ 3,300.00
9	\$ 3,800.00
10	\$ 4,700.00

Fresh Asst

Step	FY 2017 - 2020
6	\$ 2,700.00
7	\$ 2,800.00
8	\$ 3,000.00
9	\$ 3,500.00
10	\$ 4,400.00

MS Head

Step	FY 2017 - 2020
6	\$ 2,600.00
7	\$ 2,700.00
8	\$ 2,800.00
9	\$ 3,400.00
10	\$ 3,700.00

MS Asst

Step	FY 2017 - 2020
6	\$ 2,000.00
7	\$ 2,100.00
8	\$ 2,200.00
9	\$ 2,600.00
10	\$ 3,000.00

Category III**Varsity Head Coaches**

Step	FY 2017 - 2020
6	\$ 3,200.00
7	\$ 3,300.00
8	\$ 3,500.00
9	\$ 3,900.00
10	\$ 4,500.00

Varsity Asst

Step	FY 2017 - 2020
6	\$ 2,000.00
7	\$ 2,100.00
8	\$ 2,200.00
9	\$ 2,400.00
10	\$ 2,800.00

Fresh Head

Step	FY 2017 - 2020
6	\$ 1,800.00
7	\$ 1,900.00
8	\$ 2,000.00
9	\$ 2,200.00
10	\$ 2,600.00

MS Head

Step	FY 2017 - 2020
6	\$ 1,300.00
7	\$ 1,400.00
8	\$ 1,500.00
9	\$ 1,700.00
10	\$ 2,000.00

MS Asst

Step	FY 2017 - 2020
6	\$ 1,000.00
7	\$ 1,100.00
8	\$ 1,200.00
9	\$ 1,300.00
10	\$ 1,400.00

Monthly HIB Report

Reporting Period - October 20, 2016 – November 29, 2016

Summary:

Total: Sixteen (16) HIB investigations, thirteen (13) confirmed

Amerigo A. Anastasia School

Four (4) investigations, four (4) incidents confirmed as HIB

Gregory School

One (1) investigation, zero (0) incidents confirmed as HIB

High School

Two (2) investigation, two (2) incidents confirmed as HIB

Middle School

Nine (9) investigations, seven (7) incidents confirmed as HIB

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**PLACEMENT OF STUDENTS ON HOME INSTRUCTION****ID# 5962726774, Non-Classified Student**

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 10/18/2016. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 5358977104, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to administration request.

ID# 9811027206, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to administration request.

ID# 9988388079, Classified Student

NOTE: Student has been placed on Home Instruction due to medical conditions.

ID# 53674882546, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to medical conditions.

ID# 20547644647, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to administration request.

ID# 9988388079, Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 10/21/2016. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID# 9988388079, Classified Student

NOTE: Student has been placed on Home Instruction as per request from District Head Nurse.

ID# 47172785102, Non-Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/2/16. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week

ID# 5773485139, Non-Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 11/8/16. Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID# 7187031668, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 20547644647, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID# 9988388079, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 47172785102, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID# 97422535309, Classified Student

NOTE: Student has been cleared to return back to school.

ID# 5358977104, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID# 5962726774, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID# 9811027206, Non-Classified Student

NOTE: Student has been cleared to return back to school.